

**RESEARCH PAPER ASSIGNMENT: Employment Research**

**Overview:** For this assignment, you will explore your career by researching a particular job title that is one you could apply for after you graduate in your major from South Hills. You will present your research in the form of a multi-page report that addresses the topics below and cites your sources.

**Purpose:** Your research results will be useful to you when you are searching for and interviewing for jobs. You will become aware of the specific skills demanded by your profession, and your self-evaluation will let you see how your skills and experiences match with what potential employers seek.

**Requirements:** Your report should include an *introduction and conclusion*. The body should consist of answers to six questions listed below. Answer all questions thoroughly and *document* your sources. Your paper should look and sound professional, so revise and edit carefully.

**Resources:** You may use any reliable source available to you, including information obtained by interviewing a person employed in your field of interest. Resources on jobs and salaries are available via our electronic library. Go to the South Hills home page. Under "Current Students" select the link for the "Virtual Library and LIRN"; then go to the class specific resources of Business English I, II, and III. Papers are not limited to resources listed in the Virtual Library.

**CONTENT**

**Introduction:** Identify your major and explain how/why you chose it. Identify the specific career for which you are preparing. Explain how you became interested in this field.

**Sections:** Your paper must be divided into sections (**with headings**) that correspond to the questions/topics below.

1. Describe the skills you will possess upon graduation that will be utilized in your career. Discuss which specific courses are teaching or will teach you skills that qualify you for a position in your field of interest. Identify those skills.
2. What types of companies could offer you employment? What companies in particular interest you? You must identify at least one specific company that interests you. Explain specifically what interests you in this company. Describe what the company does and identify the locations of their offices.

3. Discuss the minimum qualifications necessary to attain a position in your area of interest. Address whether you will have those qualifications upon graduating. If not, explain how you intend to achieve them.
4. Describe the entry-level duties of a job at your target company. Describe specifically the tasks you would be doing. Describe a typical day on the job.
5. Identify a typical entry-level salary (be sure to cite your sources!). How much would you expect to earn after five years on the job? What advancement opportunities are available in your profession? How long will it take you to achieve those advancements? What is your ultimate career goal, and how much would you earn at that point?
6. Research current industry trends. What are the main areas of development? How will these trends affect your job search?

#### **Evaluation:**

- Typed; Double-Spaced; One-inch Margins; Times New Roman or Calibri 12 point font
- **5-6 Pages** in length
- All questions must be thoroughly researched and all parts must be answered
- Paragraphs must be well-organized and supported
- The paper must have an **introduction** and a **conclusion**
- Each new section must have a heading
- Each new topic must have a topic sentence
- Your name, English II, and the date must be typed in the upper left-hand corner of the first page, in double-space format (without an extra return between lines)
- The paper must have a title
- The paper must be printed (one-sided) and all pages must be stapled
- Grammar and punctuation will weigh heavily in final grade calculations
- All research sources must be cited in MLA format.
- **Due March 2, 2018**