

English II – Assignments Outline

Bi-Weekly Writing Assignments

Students must write bi-weekly paragraphs for the “Weekly Writing Assignment” component of their grade. Students may write about any school-appropriate topic of their choosing or write in response to a prompt. Paragraphs must include/apply the following:

- Typed, double-spaced, 12 point Times New Roman or Calibri font
- **Minimum of 10** complete sentences; **maximum of 12** complete sentences
- No use of 2nd Person (*you, your, yours, or you're*)
- All grammar rules covered in class
- Name, class, and date typed in the upper left corner (**not as a header**)
- Additional, specific requirements as given in class

Paragraphs must be printed and submitted by the **end of Friday’s class** every other week. If school is cancelled on a Friday, paragraphs are due the first day classes resume.

Bi-Weekly Writing Assignment Corrections

Students must correct and resubmit weekly writing assignments that have three or more errors. Corrections are due every other Friday along with the original draft.

2017-18 Bi-Weekly Schedule

- December 8 (paragraph) December 15 (corrections)
- December 22 (paragraph) January 5 (corrections)
- January 12 (paragraph) January 19 (corrections)
- January 26 (paragraph) February 2 (corrections)
- February 9 (paragraph) February 16 (corrections)
- February 23 (paragraph) March 2 (corrections)

Vocabulary Sentences

Students will be given English II vocabulary packets with 10 vocabulary lists. Included on lists 1-8 are groups of “Additional Words.” Students must write meaningful sentences for each Additional Word. For lists 9 and 10, students must write meaningful sentences for five words of their choosing from each list. **Sentences are due at the beginning of class every Tuesday.** Sentences may be handwritten or typed, must reflect students’ understanding of each word’s meaning, and must apply basic rules of punctuation.

Suzy Student

Business English II

December 5, 2017

Formatting is important. All bi-weekly paragraphs must be typed and properly formatted. That means putting your name, class, and the date in the top left corner of the page. Note—these are not in a header; they are part of the main body of the document. Also, each line is double-spaced. To correctly format your paper in Microsoft Word, you should change the default settings to “Remove Space After Paragraph” and double-space (2.0) the entire paper. Your paper must have one-inch margins, and you must use either Times New Roman or Calibri 12 point font. For formatting purposes, your finished product should be set up exactly like this example. Points will be deducted for formatting errors, so be careful to follow all guidelines in this example and the Bi-Weekly Assignments Guideline that was handed out on Tuesday.

Writing Prompts English II

- What type of animal makes the best pet?
- Describe an accomplishment you felt proud of.
- Write a paragraph persuading someone to never use sunscreen.
- What do you think is the best invention in human history?
- If you could travel back in time to visit your 13-year-old self, what advice would you give yourself?
- Would you rather be able to speak every language in the world but have to stay in the U.S. or travel to every country you wish but speak only English?
- Would you rather permanently lose one thumb or both of your top front teeth?
- If you could travel to any place in the world, where would you go?
- Describe your ideal job.
- What do/did you like least about your current/past job?
- What do/did you like best about your current/past job?
- If you could change one thing about South Hills, what would it be?
- Do you prefer to work independently or in a group?
- What is your favorite role in life? (being a good mother/father, brother/sister, friend, boyfriend/girlfriend, husband/wife, son/daughter, grandchild, employee, student)
- For you, what will be the hardest obstacle to completing your degree?
- What is the greatest strength you will bring to an employer?
- Describe the characteristic or value you most hope to pass on to your children.
- At what age is a person officially old?
- What do you like best about winter?
- If you could change one thing about your significant other, what would it be? (I won't tell)