

English I – Weekly Assignments Outline

Weekly Paragraphs

You must write one weekly paragraph for the “Weekly Paragraphs” component of your grade, which comprises 20% of your final grade. You will be given a list of topics each week and must write about one of the topics. Paragraphs must include/apply the following:

- Typed, double-spaced, 12 point font, Times New Roman or Calibri font
- No less than 6 complete sentences; **no more than 8 complete sentences**
- No use of 2nd Person (*you, your, yours*, and *you’re* are forbidden)
- All grammar rules covered in class
- Name, date, and class typed in the upper left corner, NOT IN A HEADER
- Additional, specific requirements as assigned

Paragraphs must be printed and submitted by the **end of Thursday’s** class. Weekly paragraphs will not be required in weeks formal writing assignments are due.

Save your paragraph electronically! You will need to access it again to make corrections.

Weekly Paragraph Corrections

Once your graded weekly paragraph is returned to you, you must correct it and resubmit it. Staple your graded paragraph behind your corrected paragraph. Corrected paragraphs are due the day after graded paragraphs are returned.

Vocabulary Sentences (10pts each)

You will be given English I vocabulary packets that include 8 vocabulary lists. At the bottom of each list are instructions setting forth words for which you must write meaningful sentences each week, along with special instructions for the sentences. **Sentences are due at the beginning of class every Tuesday.** Sentences may be handwritten or typed, must reflect your understanding of each word’s meaning, must apply basic rules of punctuation, and must apply weekly special instructions.

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English I

Formatting is very important. Applying the required formatting demonstrates two qualities that are desirable in an employee: being attentive to detail and following directions. If for no other reason, formatting is important because failure to properly format a paragraph will result in a reduced grade for the assignment. Formatting a paragraph correctly is easy to do. So just do it.